



INFORMATION PACK

ivy cottage parties

CAPTIVATING PARTIES AT YOUR PLACE

Phone/text: (022) 312-5116 | Book or enquire online: www.ivycottage.co.nz | www.facebook.com/IvyCottageParties

| Fairies & Pixies | Pirates | Princess | Frozen (Elsa) | Mermaids | Witches & Wizards |
| Enchanted Garden Tea Party | Teddy Bear's Picnic | Face Painting | Nail Painting |



We have 3 different Pricing Packages to choose from to suit your budget!

dress-ups, face glitter, treasure, flying lessons, magical wands,
pirate flags, bubbles, wishing dust, wishing stones, party food!

Treat yourself and RELAX! We'll do everything for you!

We'll arrive at your house (or chosen venue) with loads of magical goodies.

We'll spoil the birthday child and keep the children totally captivated
so you can relax and watch everyone having fun.

For all bookings & enquiries please contact us:

BOOK ONLINE



Website: www.ivycottage.co.nz

Email: fairies@ivycottage.co.nz

Phone / text: (022) 312-5116

Like Us On
facebook



[www.facebook.com/
IvyCottageParties](https://www.facebook.com/IvyCottageParties)



About our Magical Kids Parties



WE KNOW HOW STRESSFUL IT CAN BE TO ORGANISE & HOST YOUR OWN CHILD'S PARTY...

- up late the night before making kids food and getting everything ready!
 - no time to fully appreciate the enjoyment on your child's face during the party!
 - not enough time to take lots of magical photos of the party activities!
 - no time to relax and chat with the other parents during the party!
- * We aim to bring our enchanted fairy and pirate magic to your party and channel the children's energy into dressing up, magical stories, treasure hunts and other fun activities that have been designed to captivate their innocence, creativeness and imagination.
- * **It's all about making your child's day extra specially magical and allowing you to sit back, relax and watch the children having a wonderful time!**

We can come to your home or help you find a suitable venue (local kindy, hall, etc) for your party.

The parties are most suited to children aged 3-7. We cater for both boys & girls at every party. All children 1 year old and under are free.

*** We prefer no more than 15 children at a party.** If you have more than 15 children we charge an extra \$8 per child.



About our Magical Party People



We were born in a magical kingdom at Ivy Cottage and the Enchanted Garden

We now live amongst the jasmine and honeysuckle flowers in the Fairy Godmother's magical fairy and pixie garden.

Our most precious belonging is a very small bottle of magical fairy dust. We sprinkle this special fairy dust to shrink us down to fairy size! When we're ready to be human-size fairies and go to **kids parties and events** we just sprinkle some more fairy dust and grow big. We keep our fairy-sized clothes in a tiny little suitcase which we take everywhere with us to show the children.

We love to visit children with happy smiling faces! And we love to eat anything pink! Our favourite drink is dandelion and pineapple juice. Yum!

When we go to **kids parties and events** the Fairy Godmother waves her magical wand and transforms us for the day! What fun and exciting lives we have!

About our "head fairy" ~ Daisy:

In the real world I was the owner and manager of Ivy Cottage and the Enchanted Garden party venue in Greenhithe for 12 wonderful years, where I organised and hosted magical childrens' parties and events - while also gathering together a wonderful team of other human-sized fairies. Before that I was a Playcentre mum for many years, where I learnt the valuable and important lessons of child development, play and learning, parenting skills, storytelling and so much more. Being around children, dressing up and being a REAL fairy is my creative outlet!



Party Packages & Prices

During every party we'll do a very special "Wishing Stone Ceremony". Each child will be given a magical *wishing stone* to take home in a little organza bag... with a sprinkling of wishing dust added to it. You're welcome to also provide your own kids' party bags.



Party Package 1

No party preparations for you to worry about!
We'll arrive a wee bit early (in costume) to set up
and we'll keep the kids captivated for entire 2 hour party!

HERE'S WHAT WE'LL BRING:

- ♥ Kids costumes
- ♥ Face sparkles, jewels & pirate scars
- ♥ A treasure hunt & fun activities
- ♥ **The enchanted tea party feast + the magical table setting**
(table decorations, plates, cups, goblets & serviettes)
- ♥ Magical wands or pirate flags craft activity
- ♥ A little wishing stone bag for each child to take home
- ♥ We can also bring a fabulous birthday cake (additional cost)

You just need to organise the
kids table, chairs & tablecloth
+ room decorations

Our
most
popular
package!

Price
\$450

to have **EVERYTHING**
done for you!

Party Package 2

We'll arrive a wee bit early (in costume) to set up
and we'll keep the kids captivated for entire 2 hour party!

HERE'S WHAT WE'LL BRING:

- ♥ Kids costumes
- ♥ Face sparkles, jewels & pirate scars
- ♥ A treasure hunt & fun activities
- ♥ Magical wands or pirate flags craft activity
- ♥ A little wishing stone bag for each child to take home
- ♥ We can also bring a fabulous birthday cake (additional cost)

You just need to organise the
kids party food & table setting
+ room decorations

Note: If you would like us
to supply the table setting
(plates, cups, bowls, etc) & table
decorations for Package 2
this will be an extra \$50.

Price
\$300

you provide the kids
food & table setting

Party Package 3

We'll come to your party (in costume) and keep the kids
captivated for 1 hour! Face sparkles, fun games,
treasure hunt, craft activity and little wishing stone bags.

You organise the kids
party food, all decorations
& additional party activities

Price
\$180

for 1 hour of fab fun



Party Times & Travel



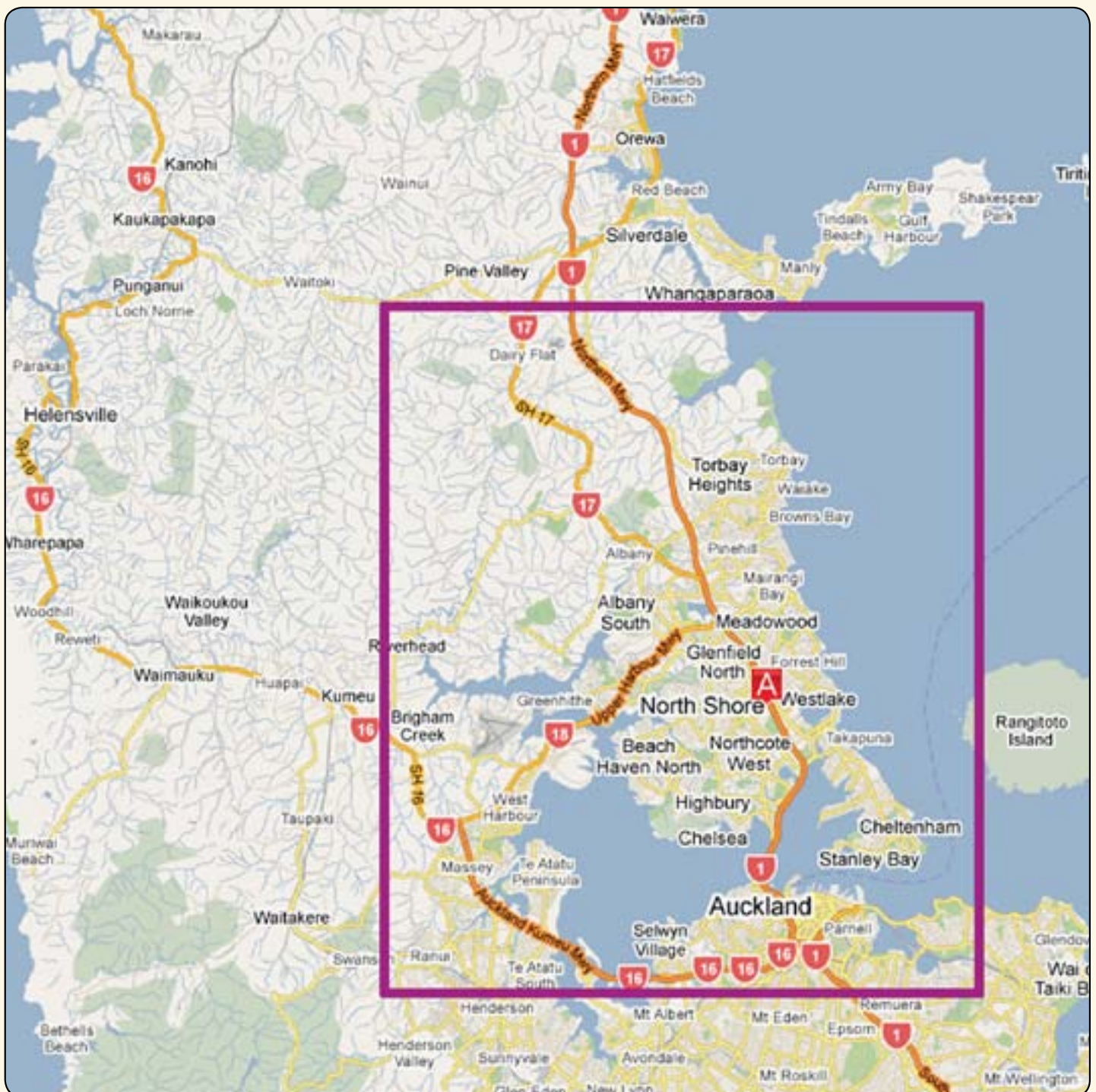
Please let us know your intended party time and we'll check our availability.

We'll travel to your house or chosen venue for free if you are inside the box below.

Travel expenses may apply if you live anywhere outside the purple box (ie: it's only an extra \$20 if we travel to Whangaparaoa, West Coast, Mt Wellington)

Areas not shown on the map can be discussed.

We travel Auckland-wide!





Our Enchanted Tea Party Feast!

We'll bring the childrens' enchanted tea party feast to your place
(including table decorations, plates, precious china tea cups, magical goblets & serviettes)

- * We're able to accommodate allergies or specific food requirements where possible ~ let us know if you require our standard menu, vegetarian, nut free, dairy free, egg free or gluten free kids food. Please give us at least 2 weeks notice.
- * Children with severe allergies are encouraged to provide their own food.



Here's a sample of what's included

*There's no preparation for you to worry about. Totally hassle free!
Let us know if you'd like anything different and we're happy to accommodate.*

fruit
juice & water
marshmallows
pizza
cherrios + tomato sauce
toadstool lollies
fairy biscuits
cheese cracker sticks
mini donuts
muncho chips
popcorn



It's all about
making your child's day
extra specially magical and
allowing you to sit back, relax
and watch the children having
a wonderful time!



What happens during a 2 hour party:

All you need to provide is:

1. The children!
2. The tea party table, tablecloth & chairs
3. The party room decorations
4. Kids food for Package 2 (for Package 1 we'll bring this!)
5. The birthday cake - *or we can organise this for you*
6. The adults' food and drinks

There's hardly any party preparation for you to worry about!

**JUST INVITE THE GUESTS
THEN SIT BACK AND RELAX!**

SUITABLE FOR AGES 3 AND UP.

Please make sure all children 3 years old & under are being looked after by a caregiver during the party.

WHAT YOU NEED TO DO BEFORE THE PARTY:

1. *Please make sure that we're able to set up without excited little children following us around.*
2. *Make sure the kids tea party table & chairs are set up if we are decorating the table.*
3. *Have a large open area ready for the party activities (the children will be sitting in a circle for a lot of the activities so please move coffee tables & other furniture).*
4. *We do prefer that you have a separate adult area.*
5. *We'll provide the background music.*



Our Party Set up

- * **Please make sure there is parking as close as possible to your front door so we can unload & reload our car!**

If we are supplying the kids tea party feast and/or table decorations we'll arrive at your house or chosen party venue a wee bit early to decorate the kids tea party table before your guests arrive - we'll bring the table centrepiece, plates, serviettes, goblets & tea cups. Please provide the kids tables & chairs + tablecloth. We'll also set up our props & provide everything needed for each party activity. We may need to ask you questions about using the oven if we're preparing the kids food.



Guest Arrival

As your guests arrive & you greet them please make sure that all the birthday presents are put in one spot for us to open together later in the party. While we're waiting for all the guests to arrive the children can choose costumes to wear from our magical dress-up box. We'll add face glitter and jewels to the kids' faces.



Adult guests

- * ***Please make sure that you & your adult guests are not too noisy or having conversations in the same room - the most important thing for the children's enjoyment is that they can hear us. If there are adults talking & having a catch-up in would be best to do this in a separate room.***

Party Time

We always allow 15 minutes for everyone to arrive & then we'll gather the children together in the area you have allocated for our activities.

We'll entertain & look after the children during the entire party - they'll be kept busy the whole time. The adults can relax while the children enjoy the party activities. And don't worry, we can EASILY cater for wet weather parties!

We'll allow time for the special birthday child to open birthday presents. * **This is the only part of the party when we'll need you or another adult to supervise the children for 20 minutes** while we're preparing the hot food & finishing the tea party preparations. Otherwise this is when you can finish your kids food preparations.

The children will eat approx 1 hour into the party. Please make sure we have full access to the kitchen during this time if we are preparing the kids food.

We'll go on a magical treasure hunt, make magical wands or pirate flags, make wishes, have a flying lesson and have LOADS of fun! **Make sure you have your camera handy.**

Towards the end of the party we'll have birthday cake! We'll sit at the table and sing Happy Birthday and eat some cake. We can provide an amazing birthday cake from "Cakes By Jan" & bring it with us (or you can provide your own).

Farewell

A very special "Wishing Stone Ceremony" will then draw the party to an end. Each child will be given a magical wishing stone to take home in a little organza bag. We'll also add a sprinkling of wishing dust. You're welcome to also provide your own kids' party bags.

We'll let the guests know it's time for us to go back to our magical kingdom and we'll say Farewell. **Please remember payment of the balance before we leave.**



Party Package 3

What happens during 1 hour of party fun?

You provide:

1. The children!
2. The party room & table decorations
3. The kids party food + party table & chairs
4. The birthday cake - *or we can organise this for you*
5. Additional games & activities
6. The adults' food and drinks

We'll put face glitter & gems on the kids faces, tell a story about our magical kingdom, have flying lessons, go on a pixie treasure hunt, make a magical wand craft activity & have a wishing stone ceremony. The kids are kept very busy for the hour and are totally captivated!

While you're waiting for us to arrive you can play a game or open the birthday presents.

Please do not give the children any cake, lollies or party food until after we've gone.



Our Fabulous Birthday Cakes!



To make things easier for you we can provide the birthday cake

We can bring the birthday cake to your party!

Choose from **HUGE selection of cakes and prices** on our cake designer's website:

www.cakesbyjan.co.nz

We always need at least 1 weeks notice

Important note: Separate cake payment is by cash or cheque at the end of your party.

Please make cheques payable to: "Cakes By Jan".



Butterfly Fairy



Fairy Doll



Unicorn



Fairy Castle



Dinosaur

There's lots
more to
choose from:

www.cakesbyjan.co.nz

Or you can provide us with a picture or toy of the cake you'd like!

To order your cake please contact us: fairies@ivycottage.co.nz
or email: jan@cakesbyjan.co.nz Phone: 413-8027. Mob: 021-073-1906.

Table & Chair Hire from our friends...

Dinky Kids Party Hire

Themed Tables and Chairs

The settings below are \$75 each for a setting suitable for 10 children. This price is pick up from Birkenhead and includes tables, chairs and table centrepiece items. Additional chairs are available for \$5 each and we provide extra tables free of charge when you hire extra chairs. Most of our party settings can cater for 20 children. Delivery is available at an additional cost.



Pink Fairy Party



Red Fairy Party

Dinky kids & Ivy Cottage Parties **FREE THRONE** SPECIAL OFFER

For anyone who has booked the Ivy Cottage Parties team to attend their party.

A FREE THRONE with any table & chairs booking with Dinky Kids!
4 thrones to choose from (above).

Please ensure you mention this special offer when contacting Dinky Kids!



Pirate Party



Wizards & Witches Party

For more cool party themes and settings visit our website at:

www.dinkyparties.co.nz

To book, phone us on:

0211607012



Our Terms & Conditions

IVY COTTAGE PARTIES (Childrens' Theme Parties Ltd): TERMS & CONDITIONS

- If for some reason we are unable to attend your party (due to sickness or a family emergency) then your deposit will be fully refunded. If you have ordered the Enchanted Tea Party Feast (kids party food) this will be delivered to you on time for the discounted price of \$100 incl GST (*travel expenses will apply if you live anywhere outside the purple box on the Travel page*).
- Travel expenses will apply if you live anywhere outside the purple box on the Travel page.
- Please ensure that all the details provided to Ivy Cottage Parties are accurate and correct.
- Ivy Cottage Parties reserve the right to review our prices at anytime (bookings that are pending and made prior to any changes will not be affected).
- All children 3 years old and under must be accompanied by a caregiver at all times. Any children not in the party/event group are the responsibility of waiting caregivers. All children 1 year old and under are free.
- Guests with food allergies are encouraged to bring their own food. Ivy Cottage Parties accepts no responsibility for guests' food reactions.
- Our staff & Ivy Cottage Parties are not liable for damage to property as a result of the party.
- If you have given us permission to record your name & email address in our database you will receive occasional email updates from us. Privacy is important to us; therefore, we will not sell, rent, or give your name or address to anyone. At any point, you can select the link at the bottom of every email to unsubscribe.

PAYMENT TERMS:

- PAYMENT: Please pay the full amount due at the end of your party before we leave.
Final payment is by cash only.

CANCELLATION POLICY:

- If your party/event is cancelled less than two weeks prior we reserve the right to retain any deposits made. Any reimbursements will be made 20th of the following month.
- If you cancel a party/event booking giving less than 48 hours notice to Ivy Cottage Parties, we reserve the right to charge you up to 100% of the total value of the kids party food already booked with our catering company plus any additional services already booked (this includes: staff wages, facepainter, pamper party therapists, adult's food from our catering company, birthday cake, etc). An invoice will be sent to you which must be paid by the 20th of the following month.
- Ivy Cottage Parties reserve the right to hold credit card details for all party/event bookings until such time as all payments owed to Ivy Cottage Parties have been received.

Making a booking or purchasing goods from IVY COTTAGE PARTIES (Childrens' Theme Parties Ltd) is acceptance of the above Terms and Conditions.

For all bookings & enquiries please contact Ivy Cottage Parties



Website: www.ivycottage.co.nz
Email: fairies@ivycottage.co.nz
Phone / text: (022) 312-5116